

## **CITY OF OXBOW**

### **Council Meeting Minutes 7-17-2024 Oxbow Country Club**

**Present:** Jim Nyhof, Brian Triebold, Mark Sanders, Cody Furstenau, Mike Bindas (phone), Stacey Fett

Meeting called to order by Mayor Nyhof at 5:59 pm.

Motion by Triebold, second by Furstenau, to approve the minutes from June 19, 2024. Motion carried.

Motion by Triebold, second by Furstenau, to approve the minutes from July 1, 2024 Organizational meeting. Motion carried.

Building plans – none to approve.

Landscaping plans:

a. Motion by Triebold, second by Furstenau, to approve the landscaping plans for 103 Westview Lane.

Motion carried.

b. Motion by Triebold, second by Sanders, to approve the landscaping plans for 245 S Schnell Dr.

Motion carried.

**Sheriff's report** – no report

#### **City Engineer update:**

- The delays are longer with this project because of the locate stakes being removed. It is a 3-day process to get utilities located.
- Concrete bases have been poured and conduit has been installed. The contractor is planning on cleaning up around the concrete bases, will start to pull wire and stand up the lights. The lights will be upright for about two weeks prior to utilizing the temporary feedpoint to energize the lights. Anticipating early August for the lights to be operational. Motion by Triebold, second by Furstenau, to approve pay application #2 in the amount of \$94,044.60. Motion carried.
- Swale drainage project update – no quotes ready as of meeting time. Will be provided at the next council meeting. Engineer Aakre described this project to the new council members.
- Mill and overlay project – the timing for the mill/overlay is later than expected. Contractor has started the work on the valley gutters on Evergreen Circle and Sunset Drive, the water/sewer utility stubs on S Schnell Dr and will move to the S Schnell/swale location and Sunset Dr/WTP location as work progresses. Engineer Aakre has been in communication with the Contractor on the concrete curb locations on Riverbend Rd for water/sewer services and Adams' curb and gutter repairs. Motion by Bindas, second by Sanders, to remove the island at the intersection of Clubhouse Dr and Hwy 81. This had been discussed in the past with no movement. Northern Improvement to add this to their list when doing the milling. Motion carried.
- Motion by Sanders, second by Furstenau, to approve reimbursement request #131. Motion carried.
- ND One Call contact information needs to be updated for water and sewer locates.

#### **Water treatment plant:**

- Curb stop stem broken on Sunset. Dalager to fix.
- Motion by Furstenau, second by Sanders, to approve the quote provided by PeopleService for the Omnisite app. Motion carried.
- Generator is not kicking on automatically. Dalager believes that there is a faulty switch and will be contacting Interstate Power Systems.

Motion by Bindas, second by Sanders, to approve the bills. Motion carried.

Motion by Bindas, second by Triebold, to approve financials. Motion carried.

Chris Maloney, Fire Chief from Southern Valley Fire & Rescue (formally Horace Fire Dept), was in attendance to provide information on the new items that they are providing to the community. The fire station in Hickson is known as Station #2, which will be receiving an updated Fire Engine with more water supply. The Horace location is the regional training site. They offer babysitting classes and safety classes, as well as having the capability to flush the water hydrants and set the correct pressure and flow rates in the hydrants. The safety classes could coincide with the community event at the park.

The meeting for the preliminary budget discussion is set for August 7<sup>th</sup> at 6 pm at the clubhouse.

Motion by Bindas, second by Sanders, to donate \$250 to the Paul Breen memorial. Paul Breen was a long-time Oxbow resident and had served on the city council. Motion carried.

Discussion on public comments. Auditor Fett to reach out to the League of Cities to request input from fellow auditors on how they handle comments from the residents during city council meetings.

Motion by Triebold, second by Sanders, to adjourn the meeting. Meeting adjourned at 7:39 pm.

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Mayor Jim Nyhof

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Stacey Fett – City Auditor